

SUPPORTING YOUR WORKFORCE

It is the duty of every employer to consider any health issues which may affect an employee's ability to safely fulfil their daily work activities. Here at ECC Wellbeing Service we can help you to ensure you have a healthy workforce.

Occupational health

We specialise in the effects of work on an employee's health and the effect an employee's health condition has on their ability to undertake or continue in their role.

We provide objective advice to line managers to enable them to manage an employee's health situation in the workplace.

Staff counselling

We are able to provide short term confidential counselling. All our counsellors are registered with the British Association of Counselling Practitioners (BACP) and fully qualified, experienced practitioners using a variety of counselling models.



Contact us:

Wellbeing Services

B2 County Hall
Chelmsford, Essex, CM1 1LX
Telephone: 03330 135859 Option 2

Email: Occupational.Health@essex.gov.uk
counselling@essex.gov.uk

PRICE LIST

Annual Subscription:

Pre-employment Screening

Paper / telephone screening
OH Physician assessment

Occupational Health Management Referral

Medical referral with OH Advisor
Medical referral with OH Physician

Stage 1 III Health Early Retirement Application

Advice on adjustments, equipment and phased returns
Advice and supporting material on fitness to work
Counselling 30 minute telephone pre-Assessment

£400 annual fixed fee
+ £4.50 per employee

Additional Services:

Case Conference £ 180.00

Health Surveillance

Paper screening £ 27.00
Full Health Surveillance with OH Advisor £ 124.00
Full Health Surveillance with OH Physician £ 286.00
Audiometry (stand-alone appointment) £ 62.00
Hand and Arm Vibration Surveillance (HAV) £ 76.00

III Health Retirement

Stage 2 III Health Retirement application with OH Physician £ 507.00
III Health Retirement appeals £ 374.00
18 Month Reviews £ 608.00

Deferred benefits

Application for release of benefits £ 639.00

Minibus (PVC) health questionnaire

Paper screening £ 27.00

Counselling Service

Price per session with staff counsellor £ 69.00

Support Session for Line Manager

£ 69.00

Other:

G.P./Specialist reports price variable (charged separately)

Essex County Council Wellbeing Service Annual Subscription 2018/2019



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WELLBEING SERVICE

The Essex County Council Wellbeing Service provides wellbeing solutions to support a healthy and productive workforce. Our qualified health professionals and vast experience means we can meet your specific requirements whilst ensuring compliance with current legislation and best practice. We are made up of the Occupational Health and the Counselling Service and provide specialist advice in the following areas:

- Case assessments leading to management advice
- Counselling
- Health surveillance
- Ill health retirement applications
- Management advice on workplace adjustments
- Management advice on supporting employees with mental health
- Management advice and supporting employees through change
- Mediation
- Risk management advice
- Pre-employment screening
- Stress management advice
- Long term absence advice

Our Team

Our Occupational Health Nurses are specialist practitioners registered with the Nursing Midwifery Council (NMC) and are qualified to diploma and degree level in Occupational Health Nursing. Our OH Physician is a registered Member of the Faculty of Occupational Medicine.

All our Staff Counsellors are qualified members of, or working towards the British Association of Counsellors and Psychotherapists accreditation.

OUR SERVICES

Occupational Health Referrals

Our management referral process includes a 60 minute consultation with either an OH Advisor or OH Physician and a management report based on the questions requested via the referral form.

Pre-Employment Questionnaires

A paper based assessment completed by an OH Advisor including certification confirmation of Fitness to work. Further telephone assessment or consultation with an OH physician is available where required.

Health Surveillance

Our Health Surveillance program has been designed in collaboration with our Health & Safety team and includes Audiometry, Hand, Arm and Vibration assessment and testing.

Ill-Health Early Retirement Applications

Assessment for permanent incapacity by OH Physician including completion of certification.

Counselling

We provide short term counselling service offering up to 6 sessions face to face or via telephone using theoretical models including Person Centered, Integrative, Cognitive Behavioural Therapy and Solution Focused Brief Therapy.

Support Session for Line Managers

We can provide a one off support session to Line Managers providing them with emotional and practical support when dealing with employees in their team experiencing stress, anxiety, depression or other mental health issues.

INFORMATION

Accessing our service

Our service can be accessed as and when you require or you may wish to join our annual subscriptions which you can pay:

- a) An annual one off payment at the end of May.
- b) Quarterly payments invoiced at the end of May, August, November and February.

Cancellation Policy

If you wish to cancel an appointment 48 hours' notice is required. Cancelled appointments or failure to attend an appointment will be charged in full.

Confidentiality and Data Protection

Medical information is confidential and is kept in accordance with the Access to Medical Records Act (AMRA) 1998 and the 1998 Data Protection Act. There are exceptions where we may have to share information;

- Where the staff member would be liable to civil or criminal court proceedings if the information was not disclosed;
- Where the staff member believes the client or third party is in serious danger e.g. child protection issues.

Clinics

Counselling sessions are available across Essex. We have counsellors in

Braintree, Brentwood, Chelmsford, Colchester, Epping, Rochford, Romford, Southend, Wickford, and Witham.

For those unable to travel we offer telephone consultations, telephone and Skype counselling.