

Essex School-led Improvement System Project Board

Date: Thursday 15th March 2018
Venue: Hamptons, Tydemans, Chelmsford CM2 9FH
Time: 10:00am to 12:00pm

Attendees

Simon Thompson	ASHE
Nigel Hookway	EPHA
Ruth Bird	ESGA Secondary
John Hunter	Governor of a Special School
Simon Rea	ISOS Partnership
Lyn Wright	Link to Teaching School Alliances
Ruth Sturdy	LA Lead School Effectiveness Partner for Inclusion
Nicola Woolf	LA Lead for the School Led Improvement System Strategy
Gillian Cawley	Independent Chair
Andrew Rixon	Education Development Trust
Barbara Salmon	ECC – Note Taker

1. Welcome

The Chair welcomed all to the meeting and introductions were made.

2. Apologies

Clare Kershaw	Director, Education
Pam Langmead	EPHA
Philippa Holliday	ESSET
Rod Lane	ESGA Primary
Ruth Everett	Diocesan C of E representative
Rob Simpson	Diocesan Catholic representative

It was noted that Ruth Everett has left her role as the Diocesan C of E representative and will be replaced by Laille Godfrey. The Diocesan Catholic Church will be represented by Rob Simpson at the next meeting.

3. Actions arising from previous meeting 30th November 2017

Item 3 – Partnership Leads

To be picked up under item 7 on today's agenda.

Item 4 – Remit and Priorities for the forthcoming year of the Project Board

Nicola confirmed that the changes to the Priorities had been made and circulated. This item will be a standing agenda item for each meeting

Item 5 – Essex SLIS Quadrant Meetings

All actions completed. Note under the 3rd bullet point TSA's and Leads were contacted by Nicola and Lyn.

Item 7 System Leadership

All actions completed

Item 9 Advocacy of the Project Board

Tayla Johnson has not spoken to Ruth Bird. Ruth confirmed that she hoped to put the link to the School Led Improvement System page on Essex infolink on the front on the ESGA Website.

Nicola advised Gareth Burton no longer works for ECC. There is continuing action around publicising the work of this Board

Item 10 Agenda items for next time

Case Studies will be covered under agenda item 7 of this meeting

In summary, all actions from the last meeting have been completed as far as possible with the remaining items being picked up from today's agenda.

4. Remit and Priorities for the forthcoming year of the Project Board

As this Board only meets 3 times a year, it is important to have an overview of what actions the Board have taken and the results.

Each item on the agenda is linked to one of the priorities.

1. Developing and communicating the SLIS vision
2. Building capacity of Partnerships
3. Growing the maturity of the SLIS system
4. Engaging regional and national priorities, research, stakeholders.

5. School Led Improvement System Survey Feedback and Discussion

Nicola gave the context around this item. From this Board, a Task and Finish Group meet termly and they were tasked with devising a survey in collaboration with the Education Development Trust.

The survey was live between the 5th and 23rd February
Andrew Rixon from the Education Development Trust had analysed the results and presented the findings and his analysis.

See PowerPoint attached to these minutes

Peer review

A discussion was had around peer reviews and how governors access the information if their school is undertaking peer reviews.

A Peer review model for Governors is being developed and a partnership is piloting this in the North East quadrant.

Supporting and knowing partner Schools

Discussion was had around how schools support each other. It was acknowledged that having a good understanding of the context that a school is working in leads to more effective collaboration. Trust and confidence are also critical factors in being able to offer challenge to peer headteachers as well as support.

ACTION – Ruth to liaise with Philippa to discuss the context of special schools in more detail.

Partnership Evaluation and Development Tool (PEDT)

The use of the PEDT needs to be further investigated

Action – Nicola to discuss the use of this with the leads of Partnerships and the School Effectiveness Team

Engagement of Secondary colleagues

Discussion recognised that significant school to school support and peer review activity happened in Essex secondary schools both including and beyond the SLIS partnerships.

The role of the SLIS Board was discussed in recognising and promoting this work

The Chair thanked Andrew and Simon for this presentation.

The Board then discussed how this information will be disseminated

1. EPHA Termly Meetings (next meetings are in June)
2. Directors briefing to Governors
3. School Effectiveness Team meeting on Monday 19th March
4. Partnership Leads Meeting (next meeting is in June)
5. ASHE Meetings
6. ESSET Meetings
7. Info link - SLIS web page

ACTIONS:-

Nicola, Lyn and Simon to meet regarding ASHE involvement

Ruth and Philippa to meet regarding response from Special Schools

ACTION – Nicola to prepare an editorial around the role and purpose of SLIS and send a draft to the Board

Items to be included:-

- Share quotes from OFSTED
- Recognise that schools are in a number of partnerships
- Benefits of SLIS partnership working
- Visibility of the Board – who are they? What are they doing?
- Who are the representatives around the table
- Link to Infolink page

6. Communication re SLIS not covered in Item 5

Quotes on impact of SLIS in Essex OFSTED report

Simon Rea went through the one page document “What are OFSTED saying about the impact of Essex School Partnerships”. It was acknowledged that all the quotes were from Primary and Junior Schools.

ACTION: Simon Thompson to look for Secondary examples.

ACTION: Ruth to look for special school examples

7. SLIS Update

Partnership Leads meeting 8th March 2018

Nicola fed back from the Partnership Leads meeting 8th March.

ACTION : Nicola to send out minutes of the meeting for information

Progress on Quadrant Meetings

Quadrant meeting set up dates have been set. These meetings will bring leads of partnerships together with the teaching school alliances. The Chair will be selected from a serving head teacher. When discussing the Vice Chair position it was decided that this role would go to another serving headteacher.

Peer Review Case Studies

Nicola advised that she is collecting case studies from 12 schools that received funding from the Council to complete a case study to be shared

SEP days allocated to Partnerships

This is currently being reviewed by Nicola and the School Effectiveness Team

Work of Task and Finish Group

The Task and Finish Group members are, Simon (Thompson and Rea), Nigel, Lyn, Nicola, Chris Seward, Heather Faulkner. The group will be focussing on the survey and taking forward the points raised.

8. Local/Regional/National Updates e.g. SRIB, SSIF including Essex initiated MAT

Development of EMAT – Application will be submitted on the 19th April

ACTION – Chair to send summary vision statement to Nicola as it references the work of SLIS Partnerships

Lyn gave an update on SSIF bids

9. Agenda items for next time

- Quadrant Meetings – hoping for Quadrant Chairs to attend
- Peer Review Case Studies
- Focus and arrangement of Development visits
- Simon and Lyn and Philippa to share information on other partnership working in Essex

This is Nigel's last meeting and on behalf of the Board, Nicola thanked him for his contribution to this Board. Pam Langmead will be the new representative for EPHA

11. Date of next meetings

28th June 2018 10:00am to 12:00pm